TEXAS
Health and Human
Services

Form 8587
October 2011-E

Nursing Process Toolkit

Nursing is a profession that advocates for health and wellness, is guided by the nursing process and is regulated by the Texas Board of Nursing (BON). Sample documents have been created to demonstrate documentation according to professional nursing practice guidelines that are in compliance with Texas BON rules and regulations. Sample forms are not a requirement, and are optional.

The toolkit includes samples of a:

Comprehensive Nursing Assessment and Nursing Service Plan: The registered nurse (RN) comprehensive assessment as defined by the BON: “Comprehensive Nursing Assessment is an extensive data collection (initial and ongoing) addressing anticipated changes in client conditions as well as emergent changes in a client’s health status; recognizing alterations to previous conditions; synthesizing the biological, psychological, spiritual and social aspects of the client’s condition; and using this broad and complete analysis to make independent decisions and nursing diagnoses; plan nursing interventions, evaluate need for different interventions, and the need to communicate and consult with other health team members.” 22 TAC §217.11. The comprehensive assessment is a sample of a typical assessment for an individual with intellectual and developmental disabilities, and additional information may be required based on the individual’s condition, age, or other factors. It contains a delegation decision page to document the SAMs or Self-Administration of Medication decision based on the comprehensive assessment, and a section for the planning of nursing care.

RN Delegation Worksheet: A tool available as an attachment to the comprehensive assessment to guide RN delegation decisions for medication administration, other nursing tasks, and to guide RNs in planning care in an independent living environment for stable and predictable conditions. This worksheet synthesizes nursing tasks identified in §225 that guide the RN in practice options in addition to his/her professional judgment.

Nursing Special Needs Form for Unlicensed Assistive Personnel: This form is a resource guide for unlicensed assistive personnel, and a guide for required documentation of the delegation process for RNs. A copy of this would be kept in the individual’s chart as well as distributed to each person participating in the care of the individual to communicate specific instructions for care.

Nursing Supervision Form: This form is used to document the continued competency of the unlicensed person performing the nursing task(s).

The nursing process is guided by assessing, planning, implementing and evaluating to guide the care of individuals based on their specific and changing needs.