



MEPD and TW Bulletin 24-16

Date: Dec. 13, 2024

To: Eligibility Services Supervisors and Staff
Program Managers
Regional Directors
Policy Attorneys
Hearings Officers

From: Access and Eligibility Services Program Policy
State Office 2106

Subject: Additional Updates to Asset Verification System

The information in this bulletin will be included in a future handbook revision. Until the handbook is updated, staff must use the information in this bulletin. If you have any questions regarding the policy information in this bulletin, follow regional procedures.

Active bulletins are posted on the following websites:

- [Medicaid for the Elderly and People with Disabilities Handbook \(MEPDH\)](https://hhs.texas.gov/laws-regulations/handbooks/mepd/policy-bulletins) at <https://hhs.texas.gov/laws-regulations/handbooks/mepd/policy-bulletins>.
- [Texas Works Handbook \(TWH\)](https://hhs.texas.gov/laws-regulations/handbooks/texas-works-handbook/texas-works-bulletins) at <https://hhs.texas.gov/laws-regulations/handbooks/texas-works-handbook/texas-works-bulletins>.

Additional Updates to Asset Verification System

Background

Federal regulations require states to access all available electronic data sources (ELDS) and attempt to determine and redetermine eligibility using reliable information in the case record and information available through ELDS.

The Asset Verification System (AVS) is an online data source that provides financial account information for a person applying for certain Medicaid for the Elderly and People with Disabilities (MEPD) types of assistance (TOAs).

These bulletins provide additional policies and processes to support the implementation of the new AVS policy provided in [MEPD and TW Bulletin 24-08 Asset Verification System as Verification](#) and [MEPD and TW Bulletin 24-13 Updates to Asset Verification System as Verification](#).

Current Policy

MEPD

Children Under 16

Request AVS information for all MEPD applicants and recipients regardless of age. Due to age restrictions for the Data Broker Combined Report, an AVS request for a child under 16 cannot be submitted by selecting the AVS icon in the Texas Integrated Eligibility Redesign System (TIERS).

For children under 16, submit an AVS request through the standalone Data Broker portal.

New Policy

MEPD

Children Under 16

An AVS request for a child under 16 can now be performed through TIERS. Staff no longer have to go to the standalone Data Broker portal. Before requesting AVS follow policies in [MEPDH R-3740 Asset Verification System \(AVS\)](#) and [MEPDH R-3741 AVS Consent](#).

Automation

AVS Reports

An AVS report is created during the automated administrative renewal process and can be viewed through *Case History*.

The report is labeled, Asset Verification – Automated Admin Renewal.

Case History				
Case History - Case #				
Time Stamp	User ID	Description	View	Error Response
09/05/2024 10:39 AM	pcgTognetti	Case History Inquiry (Search)		NO
09/05/2024 10:33 AM	pcgTognetti	Case History Inquiry (Search)		NO
09/05/2024 09:37 AM	pcgTognetti	Case History Record Retrieval	View	NO
09/05/2024 09:36 AM	pcgTognetti	Case History Inquiry (Search)		NO
09/05/2024 09:20 AM	pcgBatch	Asset Verification - Automated Admin Renewal	View	NO

When processing a renewal, review *Case History* to determine if AVS was requested during the automated renewal process before submitting a new AVS request.

Only submit a new AVS request if the *Asset Verification – Automated Admin Renewal* report:

- is not available in Case History; or
- was requested for a community TOA, and a program transfer to an institutional TOA is requested at renewal. Submit a new AVS request for 60 months prior to the program transfer request and explore for potential transfers of resources.

[ELDS \(Electronic Data Sources\) Block](#)

The Liquid Resources – Summary LUW will now have an ELDS block similar to the one on the Employment – Summary LUW. The ELDS block will only appear when there was an AVS request and financial accounts were found.

On the Liquid Resources – Summary LUW, staff will get an ELDS pop up with an option to Remove or Display. If 'Remove' is selected, the ELDS block will disappear.

Liquid Resource - Summary ? Q STOP

Case Name:

Case #:

Case Mode: Change Action

Case Status: Approved

DC3435:1 item(s) from Electronic Data Sources needs to be addressed.

TAX SENSITIVE INFORMATION

Add ▶
Previous
Next ▶

Electronic Data Sources Information

	Individual Name	Data Source	
REM		AVS	DISP

MEPD and TW Bulletin 24-16
Page 4

If 'Remove' is not selected, when staff enter the Liquid Resources – Details LUW, they will have an option to Remove, Accept, or Display.

Liquid Resource - Details ? Q STOP

Case Name: Case #: Case Mode: Change Action Case Status: Approved

TAX SENSITIVE INFORMATION

Reset Cancel Add Previous Next

Electronic Data Sources Information

	Individual Name	Data Source	
REM		AVS	A DISP

The 'Remove' option will delete the ELDS block.

The 'Accept' option will transfer the data from the ELDS block onto the appropriate LUW sections.

The 'Display' option will let staff see what is on the ELDS block.

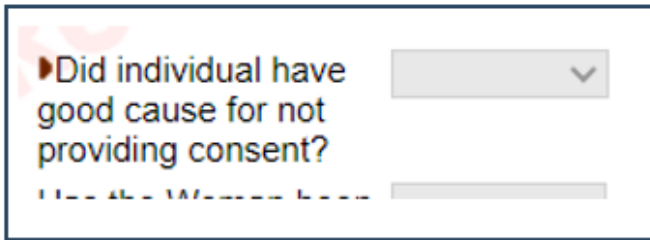
Electronic Data Sources

Contract All

Name	Value
Individual Id	
Bank/Institution Name	
Bank Account Number	
Account Type / Liquid Resource Type	
Liquid Resource Amount	
Joint Ownership	
Resource Verification	AVS (Asset Verification System)
Transferred	

[Asset Consent Good Cause question in TIERS](#)

The Asset Consent Good Cause question on the Edit Existing Individual ID Information LUW, will be disabled. If an individual has the good cause question answered as 'Yes', this will be switched to 'No' and then the field will be disabled. Automatic case comments stating, "Good Cause has been reclassified to 'no' due to data migration updates" will be entered in the case. Review policy in [MEPDH R-3741 AVS Consent](#).

A screenshot of a web form interface. It features a question in red text: "Did individual have good cause for not providing consent?". To the right of the question is a grey dropdown menu with a downward arrow. Below the question is a grey text input field. The entire form is enclosed in a blue border.

Changes to TIERS are currently scheduled to be implemented with TIERS Release 118.3 on Dec. 14, 2024.

Correspondence

[H1233 Cover Letter](#)

When disclosed or undisclosed assets are found to be over the limit during the Automated Administrative Renewal process, the following special text will be included in the H1233 Cover Letter.

English:

Our current records show that the value of the things you own, also known as your resources, is more than allowed by program rules. You must provide verification of all financial accounts when you renew your benefits. See instructions on how to renew below.

Spanish:

Nuestros registros más recientes indican que el valor de las cosas que usted tiene, también conocidas como sus recursos, sobrepasa la cantidad que permiten las reglas del programa. Debe presentar comprobantes de todas las cuentas financieras cuando renueve sus beneficios. Vea las instrucciones sobre cómo renovar sus beneficios a continuación.

Handbook

The MEPDH is currently scheduled to be updated in the March 2025 revision.

Updates to the TWH are not required.

Training

Training is not required.

Effective Date

This policy is effective with the release of this bulletin.