



MEPD and TW Bulletin 25-07

Date: April 1, 2025

To: Eligibility Services Supervisors and Staff
Program Managers
Regional Directors
Policy Attorneys
Hearings Officers

From: Access and Eligibility Services Program Policy
State Office 2106

Subject: **1. Removal of Fixed Certification Periods for Texas Works
Medicaid Programs**
2. Processing Time Frames for MAGI Renewals Update

The information in this bulletin will be included in a future handbook revision. Until the handbook is updated, staff must use the information in this bulletin. If you have any questions regarding the policy information in this bulletin, follow regional procedures.

Active bulletins are posted on the following websites:

- [Medicaid for the Elderly and People with Disabilities Handbook \(MEPDH\)](https://hhs.texas.gov/laws-regulations/handbooks/mepd/policy-bulletins) at <https://hhs.texas.gov/laws-regulations/handbooks/mepd/policy-bulletins>;
- [Texas Works Handbook \(TWH\)](https://hhs.texas.gov/laws-regulations/handbooks/texas-works-handbook/texas-works-bulletins) at <https://hhs.texas.gov/laws-regulations/handbooks/texas-works-handbook/texas-works-bulletins>.

1. Removal of Fixed Certification Periods for Texas Works (TW) Medicaid Programs

Background

Federal regulations require states to conduct renewals for people whose Medicaid eligibility is determined using Modified Adjusted Gross Income (MAGI) methodologies once every 12 months. In addition, states must continue to provide Medicaid eligibility to eligible people until they are determined ineligible.

Current Policy

[TW Medicaid Programs](#)

Medicaid recipients receive a fixed 12-month certification period. If eligibility is not renewed before cutoff in the last month of the certification period, benefits automatically terminate the last day of the last benefit month. ([TWH B—124, Processing Untimely Redeterminations](#))

New Policy

[TW Medicaid Programs](#)

Medicaid recipients receive a 12-month certification period. When a renewal form is received before the end of their certification period, do not terminate Medicaid coverage until the redetermination process is complete. If additional information is requested and the final due date to provide information falls after the end date of the current certification period, Medicaid coverage is not denied until the end of the month the household is determined ineligible or fails to return requested information.

Note: CHIP redeterminations will be addressed in a future bulletin.

Automation

Changes to TIERS are currently scheduled to be implemented with TIERS Release 119.3 on April 26, 2025.

Correspondence

Recipients whose Medicaid coverage is maintained pending a full redetermination will receive Form H1809, Notice of Coverage Extension, to inform the household that Medicaid coverage will continue until a full redetermination is complete. The notice is automatically sent when a renewal packet is returned, but the redetermination cannot be completed before the end of the certification period.

Note: Form H1809 is only sent once, even if the recipient's Medicaid coverage is extended for more than one month.

Handbook

The TWH is currently scheduled to be updated in the July 2025 revision.

Updates to the MEPDH are not required.

Training

Training will be made available in PALMS titled R119.3 AES – Remove Fixed Certification Periods for TW Medicaid Programs on April 26, 2025. A training broadcast will be sent with further details.

Effective Date

This policy is effective with the implementation of TIERS Release 119.3, currently scheduled for April 26, 2025.

2. Processing Time Frames for MAGI Renewals Update

Background

Federal regulations require states to redetermine eligibility before the end of the recipient's eligibility period, or before the end of the following month if the renewal form is submitted with less than 30 calendar days left in the eligibility period.

Current Policy

[TW Medicaid Programs](#)

Process redeterminations by the 30th day from the date the renewal form is received or by cutoff of the last benefit month of the certification period, whichever is later. ([TWH B—122.4.2, Processing a Manual Renewal](#))

New Policy

[TW Medicaid Programs](#)

Process redeterminations by the end of the current certification period if the renewal form is received at least 30 calendar days before the end of the current certification period.

Process redeterminations by the end of the month following the end of the current certification period if the renewal form is received with less than 30 calendar days before the end of the current certification period.

Note: CHIP redeterminations will be addressed in a future bulletin.

Automation

Changes to TIERS are currently scheduled to be implemented with TIERS Release 119.3 on April 26, 2025.

Handbook

The TWH is currently scheduled to be updated in the July 2025 revision.

Updates to the MEPDH are not required.

Training

Training will be made available in PALMS titled R119.3 General Information on April 26, 2025. A training broadcast will be sent with further details.

Effective Date

This policy is effective with the implementation of TIERS Release 119.3 currently scheduled for April 26, 2025.