



MEPD and TW Bulletin 26-13

Date: Aug. 07, 2026

To: State and Regional Operations Supervisors and Staff
Program Managers
Regional Directors
Policy Attorneys
Hearings Officers

From: Access and Eligibility Services Program Policy
State Office 2106

Subject: Automated Death Matches for Single Person Households

The information in this bulletin will be included in a future handbook revision. Until the handbook is updated, staff must use the information in this bulletin. If you have any questions regarding the policy information in this bulletin, follow regional procedures.

Active bulletins are posted on the following websites:

- [Medicaid for the Elderly and People with Disabilities Handbook \(MEPDH\)](https://hhs.texas.gov/handbooks/medicaid-elderly-people-disabilities-handbook/mepd-policy-bulletins) at <https://hhs.texas.gov/handbooks/medicaid-elderly-people-disabilities-handbook/mepd-policy-bulletins>;
- [Texas Works Handbook \(TWH\)](https://hhs.texas.gov/handbooks/texas-works-handbook/twh-policy-bulletins) at <https://hhs.texas.gov/handbooks/texas-works-handbook/twh-policy-bulletins>.

Automated Death Match for Single Person Households

Background

A Major Change Notification (MCN) acknowledgement was received from the Food and Nutrition Administration (FNA) to use an automated process for single person households when verified information is obtained that they are deceased. This change reduces manual work and improves processing efficiency to support more consistent and timely updates when death information is received from certain verified sources.

Current Policy

[All Programs](#)

The Texas Integrated Eligibility System (TIERS) uses a matching process to identify recipients who are deceased. Death matches are not currently automated for SNAP eligibility determination groups (EDGs). TIERS attempts to update the date of death (DOD) information for all active and inactive people and automatically removes them from active EDGs. If unable to process the death data automatically, TIERS creates a task for staff to research and confirm the validity of the computer match. ([TWH B-631.2](#), Actions on Agency-Generated Changes)

New Policy

[SNAP except SNAP-CAP](#)

When verified information is obtained from Texas' Birth Verification System (BVS), an automated process terminates the deceased recipient's EDG if they are the only household member. The automated process sends Notice TF0100-D, Notice of SNAP Case Closure, to inform the household of the:

- termination reason;
- date of termination;
- right to appeal; and
- address and phone number of free legal services available in the area.

Take manual case action to update the recipient as deceased when:

- the eligibility system is unable to automatically process the match;
- there are multiple household members; or
- an associated MEPD Facility or Waiver Program EDG exists.

[SNAP-CAP and TANF](#)

Death matches are not automated.

[Medical Programs](#)

Death matches are automated and remain unchanged.

Automation

Changes to TIERS are currently scheduled to be implemented with TIERS Release 123.1 on Aug. 29, 2026.

Correspondence

Notice TF0100-D, Notice of SNAP Case Closure, was created to inform households of termination of benefits.

Handbook

Updates to the MEPDH are not required.

The TWH is currently scheduled to be updated in the January 2027 revision.

Training

The new automated process will be reviewed during staff huddles beginning Sept. 1, 2026.

Effective Date

This policy is effective with the implementation of TIERS Release 123.1 currently scheduled for Aug. 29, 2026.